

**CAMELOT ESTATES ASSOCIATION (CEA)  
457 MERLIN DRIVE, CAMDENTON, MO 65020 - (573) 873-3137**

**CLUBHOUSE RESERVATION**

I, \_\_\_\_\_, address \_\_\_\_\_

Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

wish to reserve the (\_\_\_\_\_) Yacht Club (\_\_\_\_\_) Lodge on \_\_\_\_\_

From 8 am to 10 pm (or) from \_\_\_\_\_ to \_\_\_\_\_

For \_\_\_\_\_  
(Indicate the type of event)

**I understand and accept the terms and conditions listed on the reverse side of this form as required for this reservation.**

**In addition, I release and hold harmless Camelot Estates Association, any employee of Camelot Estates Association or any member of the Camelot Estates Association Board of Directors from any and all legal proceedings which might occur as a result of this reservation.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Received \$ \_\_\_\_\_, consisting of a rental fee of \$ \_\_\_\_\_ and a cleaning deposit of \$100.00 as stated above.

CEA office/staff \_\_\_\_\_ Date \_\_\_\_\_

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**CLUBHOUSE RESERVATION**

**TERMS AND CONDITIONS**

- Clubhouses are open to Association members in good standing.
- Reservations are for the clubhouse(s) only; the reservation **does not** give exclusive use of the adjacent pools. You may use the pool, but must follow the standard pool guidelines of **two guests or one family** per Association member.
- A rental fee will be paid and applies as follows:
  - Exclusive use of the clubhouse for CEA member's personal use **\$100.00 / per day**
  - Exclusive use of the clubhouse for any other use **\$100.00 / per day**
- In addition, a cleaning deposit of \$100.00 is required to reserve a clubhouse.
- The cleaning deposit will be refunded provided the clubhouse is cleaned immediately upon completion of event and no new physical damage is found. If upon inspection after the event by a representative of CEA, the clubhouse is identified as unclean, the member will be notified via email. The member will have 24 hours to complete clean up. If the clubhouse is still considered unsatisfactory, the cleaning deposit will be retained.
- The member is responsible for costs associated with damages to the facility by any attendee of their party. If upon inspection after the event by a representative of CEA, damage is identified, the member will be notified via email. The member will have 24 hours to dispute the damage claim.
- Costs to repair damages will be deducted from your deposit. If costs exceed your deposit, you will be liable for additional costs.
- Cleaning includes, but is not limited to the following:
  - *All surfaces (tables, countertops, etc.) must be wiped down.*
  - *All personal decorations must be removed. (No pins or staples may be used on any walls) All trashcans emptied and trash taken with you.*
  - *Removal of any confetti, spills or other messes on the floor.*
  - *Furniture will be returned to its original location. All doors and windows closed and locked upon departure.*
  - *CEA may have limited cleaning supplies on hand and available for use. They are located in the closet by the bar. If none are available, member must provide their own.*
- All facilities must be cleaned and vacated no later than 10:00 pm unless the Association or its representative has granted prior authorization. No overnight rentals are allowed.
- If permission/authorization is granted by the Board (or its authorized representative) for a later closing time, the following charges will be incurred: 10:00pm-12:00am \$25.00 per hour, after 12:00am \$50.00 per hour. All other conditions of this contract must be met.
- Renter must be in attendance during the entire duration of the reservation; you cannot delegate this responsibility. Unacceptable conduct by any member(s) of your party shall cause the cancellation of this agreement and the vacating of the facility. Determination of such conduct shall be at the sole discretion of Camelot Security or a representative of the Association. You are responsible for the control of alcoholic beverages. You are also responsible for ensuring minors are not served alcoholic beverages and that no one drives away while under the influence of alcohol.