CAMELOT ESTATES ASSOCIATION (CEA)
457 Merlin Drive, Camdenton, MO 65020 • (573) 873-3137
CLUBHOUSE RESERVATION

I, _____, address _____

Phone: _____

E-mail: _____

wish to reserve the (_____) Yacht Club (_____) Lodge on

_____

From 8:00 a.m. to 10:00 p.m. (or) from _____ to _____

For _____
(Indicate the type of event)

I understand and accept the Terms, Conditions and Restrictions listed on Pages 2 and 3 of this form as required for this reservation.

In addition, I release and hold harmless Camelot Estates Association (CEA) any employee of CEA, or any member of the CEA Board of Directors from any and all legal proceedings which might occur as a result of this reservation.

_____ _____
Signature Date

Received / Invoiced (circle that which applies):

- R / I : Rental fee of $_____ (Lodge / Yacht Club) and
- R / I : Security /cleaning deposit of $_____

CEA Office Staff Initials _____ Date _____

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TERMS AND CONDITIONS

Clubhouses are open for rental to Association members in good standing. Reservations are for the clubhouse(s) only; the reservation **does not** give exclusive use of the adjacent pools. You may use the pool, but must follow the standard pool guidelines of **two guests** or **one family** per Association member.

A rental fee and security/cleaning deposit will be paid and applies as follows:

- Exclusive use of the **Yacht Club – Main Level only** **$150.00 per day/event**
- Exclusive use of the **Lodge – Main Level only** **$100.00 per day/event**
- Security/Cleaning Deposit **$200.00 per day/event**

The security / cleaning deposit will be refunded provided the clubhouse is cleaned immediately upon completion of the event and no new physical damage is found. If upon inspection after the event by a representative of CEA, the clubhouse is identified as unclean, the member will be notified via email that the security / cleaning deposit will be retained and a paid cleaning service will be contacted. The member will have 24 hours to dispute the cleaning claim.

In addition, the member is responsible for costs associated with damages to the facility by any attendee of their party. If upon inspection after the event by a representative of CEA, damage is identified, the member will be notified via email and a damage amount identified. Costs to repair damages will first be deducted from the security / cleaning deposit. If costs exceed the deposit, the member will be liable for additional costs and those charges will be added to CEA account and subject to late fees if not paid. The member will have 24 hours to dispute the damage claim.

Renter must be in attendance during the entire duration of the reservation; you cannot delegate this responsibility. Unacceptable conduct by any attendee of your party shall cause the cancellation of this agreement and the vacating of the facility. Determination of such conduct shall be at the sole discretion of CEA representative. If alcoholic beverages are consumed, you are responsible for the control of alcoholic beverages, ensuring minors are not served alcoholic beverages, and ensuring no one drives away while under the influence of alcohol.

All facilities must be cleaned and vacated no later than 10:00 p.m. unless the Association or its representative has granted prior authorization. No overnight rentals are allowed.

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If permission/authorization is granted by the Board (or its authorized representative) for a later closing time, the following charge will be incurred: after 12:00 a.m. $50.00 per hour. All other conditions of this contract must be met.

CLEANING AND DECORATION RESTRICTIONS

Cleaning includes, but is not limited to, the following:

• ***All surfaces*** (tables, countertops, etc.) must be wiped down.

• All personal decorations must be removed.

• All trashcans emptied and trash taken with you for disposal.

• Removal of any spills or other messes on the floor.

Floors are to be swept, mopped and/or vacuumed (carpet).

• Furniture will be returned to its original location.

All doors and windows closed and locked upon departure.

• CEA may have limited cleaning supplies available for use. If none are available, member must provide their own.

Decorations are permitted with the following restrictions:

• **NO confetti** of any kind, including loose confetti or confetti-filled balloons.

• **NO glitter**, including but not limited to glitter table décor, centerpieces, cards, favors, or glitter-based materials.

- ***Decorations must be free-standing (for example, on tables or freestanding displays) and/or hung from CEA installed permanent hooks. If other locations or methods of hanging decorations are needed, prior written approval from the Association must be obtained.***

Any violation of the decoration restrictions, including the presence of glitter or confetti, shall be deemed unclean and/or damage.

Such violation will result in forfeiture of the security/cleaning deposit and may result in additional charges at the sole discretion of CEA.